To the Members of the Council, you are hereby summoned to attend the monthly meeting of Great Ayton Parish Council which will take place in the Great Ayton Discovery Centre on Tuesday 1 August 2023 at 7.00pm for the purpose of transacting the following:

**Notice of Meeting**

Public notice of the meeting has been given in accordance with Schedule 12, paragraph 10(2) of the Local Government Act 1972.

**Agenda**

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| 1. |  | To receive apologies for absence and to consider approval for the reasons for absence. |
| 2. |  | Minutes from the ordinary meeting held on 4 July 2023  To confirm the minutes and discuss any matters arising of meeting held on Tuesday 4 July 2023 as a true and correct record. |
| 3. |  | To receive monthly report from North Yorkshire Police - July 2023 report awaited. Report 1st – 30th June - Anti-Social Behaviour: ASB Personal: 2, ASB Nuisance: 1, Arson/Criminal Damage: 2, Burglary: Commercial: 1, Residential: 1, Theft (including from shops): 2 theft of fuel, 3, Auto crime/SMV: 1 linked to several similar crimes in the area on same night 1, Violence Against the Person: 4, 1 incident with dog. Total in period: 19 |
| 4. |  | To receive report from NYC councillor |
| 5. |  | Potential & actual budget overruns – (to organise small working group to re-baseline budgets) |
| 6. |  | Planning matters (Appendix One) Wildflower Meadow –  To consider and decide upon planning applications.  To receive planning decisions/information |
| 7. |  | Correspondence and Information from Clerk (Appendix Two)  To receive and review the correspondence and information details and decide upon necessary actions attached. |
| 8. |  | Council Services / Councillors’ Reports / Working Group Reports (Appendix Three)  To receive the Councillors’ Reports, Council Working Group reports and decide upon necessary actions. |
| 9. |  | Financial Reports (Appendix Four)  To receive and approve items on the Accounts Report |
| 10. |  | Exclusion of the Press and Public - In accordance with Paragraph 1 (2) of The Public Bodies (Admissions to Meetings) Act 1960, the Parish Council can RESOLVE that the press and public be excluded from the meeting if required.  Date of next meeting of Great Ayton Parish Council Tuesday 5th September 2023 |

Signed Angela Livingstone Clerk to the Council Date 26 July 2023.

Chair: Mr R Kirk

**APPENDIX 1**

**PLANNING & LICENCING REPORT**

**NYC / NYMNPA PLANNING APPLICATIONS FOR REVIEW**

|  |  |
| --- | --- |
| **PLANNING REF/ADDRESS** | **DESCRIPTION OF WORK** |
|  |  |
| ZB23/01312/CAT - Trees, High Green | Works to trees in a conservation area |
| ZB23/01479/FUL - 70 Roseberry Crescent | Partial demolition of existing dwelling to allow for single storey extension to rear, Raising roof height, Addition of roof windows to side, Detachment from adjoining property with alterations/making good to neighbours wall and roof. |

**NYC /NYMNP PLANNING DECISIONS**

|  |  |
| --- | --- |
| PLANNING REF/ADDRESS | DESCRIPTION OF WORK |
| ZB23/00805/FUL - 27 Roseberry Crescent | Proposed double storey rear extension and single storey rear extension as amended 16 June 2023  Application Granted |
| 22/00132/FUL - 88B Marwood Drive | Construction of detached dwelling with double garage  Application Granted |
| ZB23/00901/CLE - Cooks View Nursery Pannierman Lane | Application for a Lawful Development Certificate for the erection of a storage building for agricultural/domestic curtilage and the siting of six poles with security lighting and sensors.  Application Granted |
| ZB23/01089/FUL - 21 Byemoor Avenue | Replacement detached rear garage, front entrance lobby infill  Application Granted |
| ZB23/01206/CAT- 3 Bridge Street | Works to fell a tree in a Conservation Area  Application Granted |

**APPENDIX 2**

**CORRESPONDENCE AND INFORMATION REPORT**

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| --- | --- |
| **Who** | **For Consideration** |
| North Yorkshire Council | Local transport plan – consultation ends 11.8.23 |
| Stokesley & District Community Care | Request for support for a banner requesting volunteers for 2 additional weeks end of summer |
| NYC | Remembrance Day traffic management – NY police no longer closing roads/completing traffic management. If required need to apply for temporary traffic regulation order and have qualified persons for traffic management |
| Brighten up Great Ayton group | Floodplain meadow project update July 23 |
| Forestry England | Coate Moor forest plan renewal |

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| --- | --- |
| **Who** | **For Information** |
| Climate Action Stokesley and Villages | Invite to meeting 18.7.23 |
| ROSPA | Play park inspection booked September |
| Resident | Email re traffic speeds Guisborough Road, advised of work with police to access this |
| Resident | Email re overgrown area on public footpath, NYC informed this area was on council cutting list and would be re-cut if they felt this was required. |

**APPENDIX 3**

**COUNCIL SERVICES / COUNCILLOR REPORTS / WORKING GROUP REPORTS**

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| --- | --- | --- | --- |
| **ITEM** | **INFORMATION** | **ACTION/COMMENTS** | **FROM** |
| Village Appearance | Grasscutting across village / facilities  Trees – Easby Lane  Damage in Play Park | Report for Great Ayton Parish Council  Open Spaces – Management Plans – for approval  Two dead cherry trees on Easby Lane – cost for removal £450 – for approval  Costs received for new fence – for approval | Clerk |
| Storage  Garage  Yatton House – Storage container | Need for additional storage/workspace identified | Confirmation sent to garage user on need to vacate by 4th August no further contact received.  To progress any planning/agreement for container | Clerk  Cllr C Hall |
| Benches | To continue maintenance | Outstanding plaques ordered and awaited, maintenance to be continued when premises available |  |
| Allotments | Complaints received  Remind allotment renters of the allotment agreements  Water pipes | Emails sent to allotment owners following complaints of abusive language and send due to lack of use of allotments enabling weeds to grow and concerns of seeds blowing onto other gardens.  Small numbers of contact information received following posting of allotment notices.  Information on water pipe positions received to be progressed. | Cllr Baylin |
| Facilities | Cemetery and Allotment costs  Toilet block  Village Hall | To approve new interment form for website  To progress ensuring that correct costings are in place to cover expenses on these areas  Rentokil contract to be updated to include 3 sanitary bins, only one on current contract.  Roof repairs being progressed | Clerk  Clerk  Cllr Short |

**APPENDIX 4**

**ACCOUNTS REPORT – MEETING 1ST AUGUST 2023**

Receipts

|  |  |  |  |
| --- | --- | --- | --- |
| **Paid From** | **Description** | **Date** | **Amount £** |
| M&B Rea | Cemetery Fees | 30.6.23 | 2050.00 |
| Fawcett & Hetherington | Cemetery Fees | 20.7.23 | 935.00 |
| Cash L Marley collected | Cemetery fees | 26.7.23 | 200.00 |
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|  |  |  | **£3185.00** |

Payments

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| --- | --- | --- | --- | --- | --- | --- | --- |
| **Paid to** | | **Description** | | **Date** | | | **Amount £** |
| Nat West | | Bank charges | | 30.06.23 | | | £6.65 |
| North Yorkshire Council | | Charges for bin emptying Cemetery | | 01.07.23 | | | £78.32 |
| L Marley | | Stokesley Motors receipt for diesel for van | | 19.7.23 | | | 65.00 |
| Minster self drive | | Lease vehicle rental 28 days @ £21+ RFL £1 daily | | 18.7.23 | | | 739.20 |
| Thompsons Hardwear | | Toilet consumables and tablecloths for fete | | 12.7.23 | | | 61.23 |
| Gary Frankish | | Ground maintenance in village July 23 | | 30.7.23 | | | 920.00 |
| Sam Turner & Sons | | Rat bait, boots | | 10.7.23 | | | 81.77 |
| Sam Turner & Sons | | WD40, Ad blue 10l, tarmac coldlay | | 12.7.23 | | | 30.73 |
| Sam Turner & Sons | | Boots | | 12.7.23 | | | 44.99 |
| Sam Turner & Sons | | 2.45m ladder | | 15.7.23 | | | 250.00 |
| A Livingstone | | Great Ayton Disc. Centre laminating 10 A3 sheets allotment | | 12.7.23 | | | 10.00 |
| YLCA | | Training day | | 18.7.23 | | | 50.00 |
| C Hall | | Instaprint A0 waterproof open spaces poster | | 4.7.23 | | | 26.87 |
| J Gawthorpe | | Supply and fit new door cemetery unit, lock PC Centre and noticeboard | | 22.7.23 | | | 535.00 |
| Swalec | | Electric PC Centre 2.5.23 – 1.6.23 | | 12.6.23 | | | 60.29 |
| Swalec | | Electric PC Centre 2.6.23 – 7.7.23 | | 12.7.23 | | | 63.05 |
| Scottish Hydro | | Electric toilet block 16.3.23 – 20.6.23 | | 21.6.23 | | | 505.11 |
| Southern Electric SSE | | Electric Cemetery | | 12.6.23 | | | 51.39 |
| Alan Dale | | Dig and fill grave 9.6.23 | | 30.6.23 | | | 375.00 |
| Viking Direct | | 2500 x A4 paper, 500 envelopes | | 26.7.23 | | | 42.75 |
| A Livingstone | | Feet First Stokesley – deposit towards cost of 2 plaques ordered | | 26.7.23 | | | 30.00 |
| *Invoices received after agenda issued* | |  | |  | | |  |
|  | |  | | **TOTAL** | | | **£4027.35** |
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| Authorised |  | |  | |  |  | |
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| Signed |  | | Print Name | |  |  | |
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| Signed |  | | Print Name | |  |  | |
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| Signed |  | | Print Name | |  |  | |